

D R A F T

MINUTES OF THE BOARD MEETING
GABRIOLA ISLAND RECYCLING ORGANIZATION (GIRO)
Monday, October 20, 2014

PRESENT:

Michelle Macewen, A/President; Peter Dzierzawa, Treasurer, Margaret St. Denis, David Andrews, Susan Brown, Neila Coe, Bruce Taylor

REGRETS: Peter Joyes

A quorum was present and the meeting was called to order.

AGENDA:

Motion: St. Denis

That the agenda be adopted as presented Carried

MINUTES OF PREVIOUS MEETING

Motion: St. Denis

That the minutes be adopted as presented Carried.

IN CAMERA SESSION

Acting President Macewen read the protocol for action as a result of the resignation of the president. The Acting President suggested that the board take the thoughtful time necessary to elect a new president, and, made the following motion:

MOTION: Macewen

That for the present time, the current vice-president become interim president, and that Susan Brown be appointed as interim vice-president. Carried. unanimously.

Motion: St. Denis

That Nancy Hetherington Peirce be appointed an interim member of the board until the next Annual General Meeting. Carried unanimously

MOTION: St. Denis

That the regular meeting date of the board be the second Monday of each month. Carried.

Actions Arising:

- The secretary will liaise with the Commons personnel to ensure a meeting place on the second Monday of every month.

REPORTS

Financial: Dzierazawa

The treasurer referred to the previously circulated financial information, and provided the following financial summary:

Checking Account: \$29,091.

Savings: \$22,342

Building Fund: \$116,357

Treasurer Dzierazawa explained the present depreciation policy, as previously requested.

Motion: Dzierzawa

That the financial report be accepted Carried.

Building and Maintenance Report: Coe

- The cost of installing a light standard will be determined and, if affordable, a person will be named to install the standard.
- Architrave has agreed to design the new GIRO building free of charge, as it did for Medical Clinic.
- A site plan is being conducted at a cost of \$1200.00. The site plan is expected to be completed within two weeks.
- There is a need to investigate emergency lighting in the store so that it will not be necessary to close the store during power outages.

Communications Report

- D. Andrews presented a proposed Web Site, and invited members to view it.
- The *Sounder* is willing to print 300 word stories on GIRO provided that six stories are presented in advance.
- Future agenda item: Bursaries

Personnel Report

Motion: Brown

That we adopt the revised job descriptions as policy

Carried

- Agenda item for next meeting: Update on Signage

Other business arising from previous minutes:

- Board provided with background material on Government Policies for High School Students.
- The board will not pursue further discussion with the RDN concerning removal of glass bins.
- Membership on Gulf Islands Coalition deferred.
- Policy Development
- Motion: St. Denis
That the proposed format for policies be approved. Carried
- Motion: St. Denis
That the draft policy on hiring be approved, as amended.
Amended policy:
Point 2: In light of the special nature of the work of the Gabriola Island Recycling Organization (GIRO), all vacancies will initially be posted internally for a period of no less than one week...

NEW BUSINESS

- Dean Clark and Michelle Macewen reported on a recent Waste Conference they attended.
- Charlotte Belair has volunteered to help with the Christmas Party for children that is to be held December 20th.
- More gift certificates are needed for PHC and the Depot.

Meeting Adjourned at 12:00