

**MINUTES OF THE GIRO BOARD MEETING
MONDAY, MARCH 9, 2015
UPSTAIRS AT THE COMMONS**

PRESENT

Susan Brown, Interim President; Peter Dzierzawa, Treasurer; Margaret St. Denis, Secretary; Neila Coe; Nancy Hetherington Peirce, Peter Joyes, Michelle MacEwen, General Manager.

REGRETS:

Bruce Taylor

A quorum was present and the meeting was called to order at 10:03 a.m.

1. AGENDA

**Motion: Nancy Hetherington Peirce moved adoption of the agenda.
Carried.**

2. MINUTES:

a. February 9, 2015

**Margaret St. Denis will correct the spelling of Michelle MacEwen's name.
Margaret moved adoption of the minutes, with the above correction.
Carried.**

b. February 27, 2015

**Motion: Margaret St. Denis moved that the minutes be adopted as
distributed.
Carried.**

3. CORRESPONDENCE

Two letters were received with follow-up action suggested.

4. REPORTS

a. General Manager: Michelle MacEwen

The report was received as presented.

The Board:

- directed that the position descriptions of the managers be changed to reflect that the reporting structure of these managers is to the general manager.
- Clarified that the staff report directly to their managers.
- Clarified that the general manager trains and recruits volunteers.

b. Financial: Peter Dzierzawa
The financial report was received.

c. Communications Committee: Nancy Hetherington Peirce

- Noted that GIRO will celebrate its 25th anniversary in 2015.

5. NOMINATIONS COMMITTEE AND AGM PLANNING

- a. The 2015 Annual General Meeting will be held on May 6, 2015, at the Community Hall.
- b. The Nominations Committee needs to look for eight people to nominate for election to the Board of Directors, which must be completed by mid-April because the names from the Nominations Committee must be published two weeks ahead of the AGM.
- c. Peter Joyes will Chair the Nominations Committee.
- d. Nominations should be forwarded to the Giro Secretary who will then forward them to the Nominations Chair
- e. Each existing board member will provide a brief testimony about serving on the GIRO Board of Directors.

6. NEW BUSINESS

- a. The Terms of Reference for the Personnel Committee and the Communications Committee will be reviewed at the April meeting.
- b. Updated policies will be deferred to the first meeting of the new Board of Directors.

7. The meeting adjourned at 12:14 p.m.