

**MINUTES OF THE GIRO BOARD MEETING
MONDAY, MAY 11, 2015
MEETING ROOM, COMMUNITY HEALTH CENTRE**

PRESENT

Susan Brown, Neila Coe, Peter Dzierzawa, Nancy Hetherington Peirce, Peter Joyes, Kees Langereis, Barry Loescher, Lynn Stefanson, Michelle MacEwen, General Manager.

REGRETS

Margaret St. Denis

1. CALL TO ORDER & QUORUM

- a. Susan called the meeting to order at 10:00am; quorum was present.

2. AGENDA

- a. **Motion:** Peter D – That the agenda is adopted as circulated. CARRIED

3. MINUTES

- a. **Motion:** Nancy – That the minutes of the May 4, 2015 special Board meeting are adopted as amended. CARRIED
- b. **Action: Secretary** will send the corrected minutes to Board members.

4. APPOINTMENT OF OFFICERS AND COMMITTEES OF THE BOARD

- a. **Motion:** Barry – That effective immediately, the Officers of the Board are:
1. President – Susan Brown
 2. Vic-President – Lynn Stefanson
 3. Treasurer – Peter Dzierzawa
 4. Secretary – Nancy Hetherington Peirce CARRIED
- b. Meeting agreed by consensus that the members of the standing committees are:
1. Property & Facilities: Neila Coe, Peter D, Barry
 2. Personnel: Susan Brown, Kees Langereis, Nancy Hetherington Peirce
 3. Communication: Margaret St. Denis, Peter J, Lynn Stefanson

5. TERMS OF REFERENCE FOR COMMITTEES

- a. Personnel Committee
1. The meeting discussed amendments for the August 2014 Terms of Reference.
 1. **Motion:** Kees – That the Board approves the amended Terms of Reference of the Personnel Committee. CARRIED
 2. **Action: Nancy** will send the new Terms of Reference to Board members.
 2. **Action: The Personnel Committee** will meet before the June Board meeting, to discuss the current Board hiring policies and to bring any recommended changes to the June Board meeting.

6. CORRESPONDENCE – None

7. REPORTS

- a. General Manager – Michelle
 - 1. Meeting discussed the report (distributed in advance of the meeting).
- b. Finance – Peter D
 - 1. Meeting discussed the report (distributed in advance of the meeting).
- c. Building – Neila
 - 1. Meeting discussed the report (distributed in advance of the meeting).
- d. Communication – Nancy
 - 1. Verbal report was given; meeting discussed.
- e. Personnel – Susan
 - 1. Verbal report was given; meeting discussed.
 - 2. **Motion:** Neila – That the Board approves the updated details of the position of ReStore Manager, as per recommendations from the Personnel Committee.
CARRIED.

8. NEW BUSINESS

- a. Planning the GIRO 25th Anniversary event
 - 1. Meeting agreed that this event would be held in October 2015, at the same time as the official opening of the building renovation.

9. ADJOURNMENT

- a. Meeting adjourned at 12:05pm.

NEXT MEETINGS: Second Monday mornings of the month, 10:00am – **Meeting Room on lower level of the Community Health Centre**

- Monday June 8
- Monday, July 13
- Monday, August 10
- Monday, September 14

Date Approved: _____

Name

Office